



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING AGENDA September 15, 2015

6:45 – 7:00 p.m. – Tenured Teacher Reception

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	12
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	13
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	20
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	

BOARD OF EDUCATION • Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT • Cathy A. Pierce, Ed.D.

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	<u>Page</u>
2.2. <u>Approval/Ratification of Expenditure Warrants</u>	22
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of August 2015.	
2.3. <u>Approval/Ratification of Purchase Orders</u>	24
It is recommended that the Board of Education approve and ratify purchase orders for the month of August 2015 as presented in the item.	
2.4. <u>Approval/Ratification of Revolving Cash Report</u>	33
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.5. <u>Approval of Consultants and General Service Providers</u>	35
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	
2.6. <u>Approval of Microsoft Funded Partner Services Agreement for Proof of Concept for Microsoft Internet Explorer 11 Deployment and Support</u>	37
It is recommended that the Board of Education approve the Microsoft Funded Partner Services Agreement for the Proof of Concept for Microsoft Internet Explorer 11 Deployment and Support in the Windows 10 environment.	
2.7. <u>Approval of Microsoft Funded Partner Services Agreement for Proof of Concept for Microsoft Windows 10 Deployment and Support</u>	39
It is recommended that the Board of Education approve the Microsoft Funded Partner Services Agreement for the Proof of Concept for Microsoft Windows 10 Deployment and Support.	
2.8. <u>Authorization to Use the CUPCCAC Bidding Process to Obtain Pricing for Flooring Replacement at the District Office</u>	41
It is recommended that the Board of Education authorize staff to utilize the CUPCCAC process to seek informal bids or quotes for flooring replacement at the District Office. A separate item will be brought back to the Board for consideration of contract award for flooring and asbestos abatement and removal at a future meeting.	
2.9. <u>Approval to Purchase New Systems Furniture for Certain Work Stations in the District Office</u>	42
It is recommended that the Board of Education approve the purchase of new systems furniture for certain work stations in the District Office.	
Human Resource/Pupil Services	
3.1. <u>Personnel, Regular</u>	43
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.	
3.2. <u>Approval to Increase Work Hours for Identified Classified Non-Management Positions</u>	46
It is recommended that the Board of Education approve to increase work hours for identified classified non-management positions.	
3.3. <u>Approval of Various Short Term Positions</u>	47
It is recommended that the Board of Education approve the various short term positions.	
3.4. <u>Approval of Memorandum of Understanding with San Diego Youth Services (SDYS) for the HERE Now Program</u>	48
It is recommended that the Board of Education approve the MOU with SDYS for the HERE Now program.	
Educational Services	
4.1. <u>Approval of Amended Nonpublic Agency Master Contract with Advantage on Call, LLC for Speech Therapy</u>	52
It is recommended that the Board of Education approve the Amended Nonpublic Agency Master Contract with Advantage on Call, LLC for Speech Therapy.	

E.	DISCUSSION AND/OR ACTION ITEMS	53
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Human Resource/Pupil Services	
1.1.	<u>Granting Tenure to Eligible Certificated Employees</u>	54
	It is recommended that the Board of Education grant tenure to eligible certificated employees.	
1.2.	<u>Acceptance of 2014-2015 School Program Services Year End Report</u>	55
	It is recommended that the Board of Education review and accept the School Program Services 2014-2015 Year End Report.	
	Business Services	
2.1.	<u>Potential Restructuring of Long Term Debt</u>	56
	This is an information item. Action, if any, is at the discretion of the Board of Education.	
	Superintendent	
3.1.	<u>Adoption of Resolution No. 1516-08 for Week of the School Administrator</u>	57
	It is recommended that the Board of Education adopt Resolution No. 1516-08 declaring the week of October 12-16, 2015 as Week of the School Administrator.	
F.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	59
G.	CLOSED SESSION	60
1.	<u>Public Employee Discipline/Dismissal/Release</u> (Gov. Code § 54957)	
2.	<u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
3.	<u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
4.	<u>Conference with Real Property Negotiators</u> (Govt. Code § 54956.8) <ul style="list-style-type: none">• <i>Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)</i>• <i>10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)</i> <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
5.	<u>Public Employee Performance Evaluation</u> (Govt. Code § 54957) <i>Superintendent</i>	
H.	RECONVENE TO PUBLIC SESSION	60
I.	ADJOURNMENT	60

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for October 6, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Burns
 Ryan
 Levens-Craig
 El-Hajj
 Fox

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the September 15, 2015 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. SBAC Spring 2015 Baseline Data

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2015-16
CUMULATIVE THROUGH SEPTEMBER 3, 2015

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14
 Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8514 Sandstone Drive ***	07/08/15	336	\$0.00	CFH
	X	9907, 9909, 9911 Conejo Road	07/15/15	8,556	\$17,796.48	RS
X		9261 Mission Gorge Road	07/22/15	4,980	\$1,643.40	PA
	X	10128 El Nopal	08/11/15	1,164	\$2,421.12	CP
	X	9379 Willowgrove Ave.	08/19/15	679	\$1,412.32	CH
TOTAL PAGE 1					\$23,273.32	

*Additional square footage (total is over 500 square feet)
 ** Fee Exempt - Senior / Elder Care Facility
 *** Fee Exempt - Less than 500 square feet
 **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - September 15, 2015						
Group	Location	Date	Days	Time	Attendance	Fees Applied
<u>Carlton Hills</u>						
Santee Santa's (Board Meetings)	Conference Room	8/20/15 - 6/16/16	Thursday	6:30 pm - 9:00 pm	10	
Sonshine Haven (Higher Ground)	Classroom	9/18/15 - 6/17/16	Friday	1:45 pm - 3:45 pm	50	
Santee School District Foundation (Board Meetings)	Conference Room	8/24/15 - 5/23/16	Monday	6:00 pm - 8:00 pm	10	
<u>Carlton Oaks</u>						
Girl Scout USA (Troop Meetings)	Classroom	9/9/15 - 6/15/16	Wednesday	6:00 pm - 7:30 pm	15	
CFF Heartlight San Diego	Kinder Yard	9/18/15 - 6/10/16	Friday	2:20 pm - 3:20 pm		
Momentum Tutoring	Classroom	9/21/15 - 6/9/16	Mon - Thurs	2:30 pm - 4:00 pm	6 - 24	
<u>Educational Resource Center</u>						
Girl Scouts San Diego (Volunteer Information)	Boardroom	10/14/15	Wednesday	6:00 pm - 8:00 pm	20	
<u>Hill Creek</u>						
San Diego Science Alliance	Classroom	10/7/15 - 10/28/15	Wednesday	1:45 pm - 2:45 pm	20	
<u>Rio Seco</u>						
Santee School District - ERC	Multi-Purpose	9/8/15 - 9/10/15	Tues - Thurs	8:00 am - 3:00 pm	25	
Santee Kiwanis Club (Board Meetings)	Classroom	10/13/15 - 3/16/16	Tuesday	7:00 pm - 8:15 pm	11	\$85.00

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 9/4/2015
 Month 1 Week 1
 School Week 1

SCHOOL	REGULAR ED														SPECIAL ED										Total All							
	TK	EAK 5yo	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/04/15	08/29/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/04/15	08/29/14	# Diff	% Diff	09/04/15	6/17/2015*	# Diff	
Cajon Park			102	90	101	111	115	105	111	107	108	950	979	-29	-3.0%	1	2	5	7	7	15	7	8	4	56	52	4	7.7%	1006	1025	-19	
Carlton Hills	24		77	74	56	50	42	44	45	56	74	542	535	7	1.3%	2	3	3	4	3	6	1	4	6	32	32	0	0.0%	574	589	-15	
Carlton Oaks			78	78	69	85	78	97	85	111	107	788	768	20	2.6%	6	3	6	7	8	8	6	6	5	55	48	7	14.6%	843	810	33	
Chet F. Harritt	23		96	85	70	60	59	71	53	66	44	627	554	73	13.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	627	579	48
Hill Creek	24		81	77	74	74	79	86	74	91	91	751	732	19	2.6%	0	0	4	2	1	4	4	0	0	15	11	4	36.4%	766	778	-12	
Pepper Drive	15		105	83	141	109	98	107	106	73	86	923	825	98	11.9%	0	0	0	0	0	0	1	0	4	5	6	-1	-16.7%	928	812	116	
Prospect Ave	34		66	65	60	83	60	53	62	49	49	581	564	17	3.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	581	577	4
Rio Seco			98	108	118	119	119	85	100	110	90	947	928	19	2.0%	1	1	5	8	10	6	11	9	7	58	52	6	11.5%	1005	992	13	
Sycamore Canyon			46	57	50	44	49	54	36	0	0	336	336	0	0.0%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	336	355	-19	
SUBTOTAL	120	0	749	717	739	735	699	702	672	663	649	6445	6221	224	3.6%	10	9	23	28	29	39	30	27	26	221	201	20	10.0%	6666	6,517	149	
Alternative School			3	2	1	4	3	3	7	3	3	29	38	-9	-23.7%																	
Santee Success										2	2	4	1	3	300.0%										0	1	-1	-100.0%	4	11	-7	
NPS												0	0					1		1		1		1	4	1	3	300.0%	4	6	-2	
SUBTOTAL			3	2	1	4	3	3	7	5	5	33	39	-6	-15.4%	0	0	1	0	1	0	1	0	1	4	2	2	100.0%	37	51	-14	
TOTAL	120	0	752	719	740	739	702	705	679	668	654	6478	6,260	218	3.5%	10	9	24	28	30	39	31	27	27	225	203	22	10.8%	6703	6568	135	

*Last day of school 14-15

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	1006
Carlton Hills	0	0	574
Chet F Harritt	0	0	627
Hill Creek	0	0	766
Prospect Ave	0	0	581
Sycamore Canyon	48	0	384
Total PK/EAK	48	0	0

Total Enrollment Including PK
6751

Schedule of Upcoming Events

Date	Event
September 15	Board Meeting; 7:00 p.m.
September 29	Board Workshop; 6:00 p.m.
October 6	Board meets with Principals; 6:00 p.m. Board Meeting; 7:00 p.m.
October 10	Salute to Teachers 7:00 p.m. at Balboa Park
October 20	Board Meeting; 7:00 p.m.
November 3	Student Forum; 6:00 p.m. Board Meeting; 7:00 p.m.
November 11 (Wednesday)	Veterans' Day Holiday Schools and Departments Closed
November 17	Board Meeting; 7:00 p.m.
November 23-27	Schools Closed for Thanksgiving Holiday
December 7-11	Parent/Teacher Conference Week Schools on Modified Days
December 3-5	California School Boards Association Annual Education Conference
December 15	Organizational Board Meeting for 2016; 7:00 p.m.
January 4	Students Return from Winter Break
January 18	Martin Luther King Holiday Schools and Departments Closed

Reports and Presentations Item B.2.
Prepared by Dr. Stephanie Pierce
September 15, 2015

Spotlight: SBAC Spring 2015 Baseline Data

BACKGROUND

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Coordinator of Assessments and English Learner Departments, will be providing a brief overview of the 2015 California Assessment of Student Performance and Progress (CAASPP) data recently received by the District.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
September 15, 2015

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- September 1, 2015, regular meeting minutes
- August 31, 2015, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 1, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 7:00 p.m.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member
Administration present:
Dr. Cathy A. Pierce, Superintendent
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary
2. President Burns invited the audience to recite the District Mission and then invited Jeff Atkins, with Pathways Community Church, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

<i>Motion:</i> <u>Levens-Craig</u>	<u>Burns Aye</u>	<u>El-Hajj Aye</u>
<i>Second</i> <u>Fox</u>	<u>Ryan Aye</u>	<u>Fox Aye</u>
<i>Vote:</i> <u>5-0</u>	<u>Levens-Craig Aye</u>	

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Schedule of Upcoming Events
2. **Spotlight: 6th Annual School Beautification Day Appreciation**

Karl Christensen shared that on Saturday, August 22nd, over 400 volunteers worked at all of our campuses to beautify them for the start of school. This was the 6th Annual School Beautification Day coordinated by Pathways Community Church. Entities that participated in this year's event included Rise City Church, Riverview Community Church, Carlton Hills Baptist Church, San Diego Christian College, and Pathways Community Church.

Jeff Atkins, representing Pathways Community Church, played a video to highlight the event and presented the Board and Executive Cabinet with t-shirts. The Board thanked these organizations for another School Beautification Day. Santee School District greatly appreciates the efforts of over 400 volunteers from these organizations who worked to freshen and rejuvenate the visual appearance around the schools and prepare them for the first day of school each fall. President Burns presented appreciation certificates.
3. **Maintenance and Operations Department Update**

Christina Becker, Director of Maintenance and Operations, provided an update on the department's accomplishments, challenges, and upcoming plans. Mrs. Becker shared the work orders in progress average approximately 350; and in 2014-15 the department completed 2,844 work orders. She discussed the District-wide summer projects included a focus on water conservation/reduction, irrigation management and repairs, water saving projects, iPad electrical

and cabinet lock work, warehouse iPad secure safe room, custodial equipment repairs in July and planning and preparation for Volunteer Day. Projects at Pepper Drive focused on two classroom wings to make them equitable to modernization schools, new counters and accessible classroom sinks, new painted walls and tackable walls, iPad electrical and cabinet lock work, set-up of temporary office in the multi-purpose room, renovation of restrooms for temporary office, and relocation of the temporary library. Mrs. Becker mentioned pending projects include the new Pepper Drive Administration/LRC building, solar shade structures at Pepper Drive, District office reroofing, recarpeting, and HVAC replacement, Prop 39 energy efficiency measures, implementation of a drought response outreach program for schools, replacement of central kitchen steam boiler, and demolition of locker building at Sycamore Canyon.

Mrs. Becker extended her gratitude towards Board of Education for their support of staffing and maintenance funds; and to the maintenance and operations staff for their contributions to the success of the District. The Board commended Mrs. Becker and maintenance and operations staff for their hard work and dedication.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.5. **Adoption of Resolution No. 1516-06 to Certify 2014-15 Gann Limit Appropriations Recalculation and an Estimated Limit for 2015-16**
- 2.6. **Approval of Agreement with MT Security and Investigations for Security Services for 2015-16**
- 3.1. **Approval of Supplemental Educational Services Contracts for the 2015-16 School Year**
- 3.2. **Approval of Indemnity and Hold Harmless Agreement with AccentCare Home Health of California, Inc. for Use of Private Nurse**
- 3.3. **Approval of Indemnity and Hold Harmless Agreement with Maxim Healthcare for Use of Private Nurse**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Fee Increase for Ed-Join**
- 4.3. **Approval of Short Term Positions**
- 4.4. **Approval to Accept the Memorandum of Understanding with CASA**
- 4.5. **Approval to Accept Partner Agreements for Santee Project Primary Success**

President Burns reported there was a revision on Consent Item D.4.1. Personnel, Regular. It was moved and seconded to approve Consent Items with the noted revision.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Business Services

1.1. Approval of 2014-15 Unaudited Actuals Report

Mr. Christensen provided a summary of the 2014-15 Unaudited Actuals and an update to the multi-year projections. He commended Tory Long, Business Services Coordinator, and the Business Services staff for their hard work in compiling the data for the 2014-15 Unaudited

Actuals report. Mr. Christensen provided a summary of all funds and their ending balances. He explained the General Fund ended with a deficit of approximately \$1.1 million; which brings the projected ending fund balance to approximately \$9.4 million. Mr. Christensen noted there was \$437,720 in non-spendable fund balance and \$810,985 in the assigned fund balance; and three percent for economic uncertainty. The remaining unassigned balance is approximately \$6.5 million. The Restricted General Fund balance has a \$666,012 deficit; bringing the projected ending fund balance to \$684,398. He explained the largest portion of that ending fund balance is Prop 39 funds. The Child Development fund had a change in fund balance of \$411. The Cafeteria Fund ended with a change in fund balance of \$55,243; and a projected ending fund balance of \$703,161. Mr. Christensen explained that because the District is constrained to a maximum of three month operating expense reserve requirement, the District had about a \$150,000 surplus. He mentioned working with Cathy Abel, Director of Child Nutrition, to identify some projects to use the surplus (i.e., the replacement of the steam boiler). The deferred maintenance fund ended with a change in fund balance of \$174,633; bringing the projected ending fund balance to \$276,458. He explained these funds would be accumulated within the next few years to use for the HVAC replacement at Pepper Drive School. Mr. Christensen explained Special Reserve Fund 17 included the funds that were set aside for technology. However, he mentioned these funds would be transferred to Fund 40 this year. Special Reserve Fund 40 is the account for the Hill Creek solar fund project; and this year, will include the technology reserve. Special Reserve Fund 40 ended with a Projected Ending Fund Balance of \$479,703.

The Capital Facilities Fund is a combination of the former Redevelopment Agency funds that are used to pay a portion of the COPS payment and developer fee fund. He explained the Capital Facilities Fund includes the funds from the Renzulli land sale. The County School Facilities fund accounts for the grant received from the State for the Pepper Drive Admin/LRC building. Fund 63 accounts for Project SAFE and YALE. Mr. Christensen mentioned Fund 63 had more revenue that projected and Project SAFE has approximately a twenty-five percent reserve. He explained it is their goal to create a reserve of two months of operating expenses to absorb program expenses (i.e., salary and step increases, decrease in enrollment, etc.).

Mr. Christensen shared a Comparison of Estimated Actuals to the Unaudited Actuals. He explained the budget is adopted based on estimates. Budget revisions occur during the 1st and 2nd Interims. Then the District develops estimated actuals when the budget is adopted for the next year. During this time, the District is making assumptions on revenues and expenditures. He explained one of the reasons the District ends up with a higher reserve than projected, is that the District assumes all budgets will be expended. For example, the District budgets for utilities based on estimates and at the end of the year they are different. Additionally, monies allocated to the schools and departments are not fully expended. The remaining balances go back into the fund balance and into reserve. He explained this year's change in the fund balance is higher than in past years. This year the District is ending with a little less than 4% higher reserve. Mr. Christensen mentioned this is associated to the unrestricted MAA payments of approximately \$120,000 that were received in July and booked as an accrual of revenue for 2014-15. Additionally, the LCFF revenue was higher by \$77,000 due to the change in the final gap percentage that the State instituted; and local revenue was higher by \$230,985 because of donations, field trips, 6th grade camp, etc.

Mr. Christensen shared a comparison of the updated multi-year projections. He explained the 2014-15 budget is adjusted based on the State's adopted budget (i.e., changes in revenue assumptions). Mr. Christensen explained that when the budget was developed, the District was still under the assumption that the routine restricted maintenance account still required it to be 3% in 2015-16. However, the State's adopted budget included language that allows district's to transition to that 3% over the same time the LCFF is being transitioned. Rather than having to have a 3% set-aside in 2015-16, the districts can have the same amount as they did in 2014-15. Once LCFF is fully implemented, Districts have to comply with the required 3%. Because of this, the District adjusted the routine restricted maintenance account set aside because it had not been committed. The routine restricted maintenance account decreased to the level of expected expenditures. Mr. Christensen explained expenditures for teacher laptops, the additional technology set-aside, a new Admin Intern/Demonstration Teacher for Hill Creek and Pepper Drive, and two teachers for enrollment growth were also added. Not factored is additional LCFF revenue that is likely because of enrollment growth, use of educator effectiveness funds (funds for certificated staff professional development) or negotiated salary increases. He mentioned the

ending reserve percentage in the third year is a little less than 30%. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.2. Drought Response Intervention Plan

Karl Christensen explained that on April 1, 2015, Governor Brown issued a proclamation and executive order to respond to California’s extreme water shortage. The executive order mandates several agencies to issue emergency regulations to reduce water consumption. Mr. Christensen explained local water authorities have announced mandated reductions and restrictions on the watering of landscaping. He mentioned District staff has been working on a response to the drought and have formulated a draft of a Drought Response Intervention Plan. Mr. Christensen shared a perspective on water usage for the District office and each school. He explained the current actions being implemented at all sites include reduction of irrigation to joint-use fields and ornamental lawn areas, if not on a well water. Mr. Christensen mentioned this included installation of water restrictors on all sinks; requiring live-on residents to reduce water use at Cajon Park, Carlton Oaks, and Pepper Drive; and where economical, convert additional landscape areas to reclaimed water. He explained fields at Carlton Oaks and Sycamore Canyon required more reduction because they are not on reclaimed water. Mr. Christensen explained he needed direction from the Board on proposed actions to remove ornamental lawn areas and replace them with drought tolerant landscaping. These include changing tree irrigation to a drip system; the creation of outdoor educational spaces (i.e., benches); and consideration of water runoff and storm water management. He clarified this would not include Preschool, Kindergarten, or areas irrigated by well water.

Member Fox inquired on wells at other schools sites. Mr. Christensen mentioned wells at other schools could be a consideration. Member Levens-Craig shared she understood the District’s obligation to save water but still wants the community to be proud of our schools. Member El-Hajj mentioned she dislikes artificial turf; and is concerned it is too hot and poses safety concerns. President Burns asked that Administration work with the schools on the development of drought tolerant landscaping for their sites. Member Ryan asked that PTA and the parents be included in the discussions.

F. BOARD POLICIES AND BYLAWS

1.1. Third Reading: Board Policy 4158 – “Employee Security”

Board Policy 4158 – Employee Security was presented for a third reading. President Burns explained the policy now includes language on staff intimidation by a student and/or staff member. Superintendent Pierce mentioned the revised policy would be shared with administration.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Tim Larson provided an enrollment and staffing update. He mentioned there were 55 certificated positions filled by in-house movement or external job postings. The District received 413 applicants for K-6 teaching positions; and 196 for grades 6-8. Mr. Larson mentioned the addition of three “to-be-determined” classrooms at Pepper Drive in K-3; a 2/3 combination class at Carlton Oaks; a 1/2 combo class at Chet F. Harritt; and a 2/3 combo class at PRIDE Academy. He explained these were contingent on actual enrollment of students. Other combination classes District-wide include 19 in grades K-3; and 15 in grades 4-6. Mr. Larson explained PRIDE Academy had selected to create all 4/5 combination classes; and Sycamore Canyon had selected to create all 5/6 combination classes. There are ten 7/8 combo classes due to PRIDE Academy and Chet F. Harritt selecting to form these combination classes; and there is one 6/7 combo at Hill Creek due to enrollment. Mr. Larson explained teachers and site administrators have requested to redistribute the classes and have some teachers take larger classes to avoid having combo classes. Site Administration and teachers have been assured that the District is monitoring enrollment numbers and making a determination of collapsing these combo classes after

Labor Day. President Burns expressed his gratitude towards Administration for their work on staffing. He shared his confidence in administration and asked that they keep a close watch on combination classes.

Superintendent Pierce mentioned Member Levens-Craig was asked to speak to the Kiwanis and presented a draft brochure for the Board's review.

Superintendent Pierce mentioned we were recently notified that the articles for the Santee Magazine were due in a week; and shared a draft of the centerfold. President Burns asked that the District seal be larger.

Superintendent Pierce asked for direction on topics for the "school spotlights." It was the Board's consensus to allow the schools to depict what they are proud of in their presentation. President Burns asked that the presentation include students.

President Burns shared the first day of school was September 2; and he had 14 family members at Cajon Park and one at Rio Seco.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov't Code § 54957)
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
3. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association
4. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:06 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 8:53 p.m. No action was reported.

J. ADJOURNMENT

With no further business, the regular meeting of August 18, 2015 adjourned at 10:50 p.m.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

August 31, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. CALL TO ORDER/APPROVAL OF AGENDA

1. Call to Order and Welcome

Vice President Ryan called the meeting to order at 6:03 p.m., and announced President Burns would not be present at the meeting due to a previous conflict.

Members present:

Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. Approval of Agenda

It was moved and seconded to approve the agenda.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Not Present</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no comments.

C. LONG TERM DEBT WORKSHOP

The Board of Education met with Dale Scott, of Dale Scott & Company, to discuss the District's long term debt.

D. ADJOURNMENT

With no further business to be discussed, the August 31, 2015 special meeting was adjourned at 7:47 p.m.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
September 15, 2015

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$5,578, with substitute costs of \$105, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - September 15, 2015

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Wednesday, 08/12/15	Adrienne Barker	PRIDE/Carlton Hills	Law, Ethics, and Legally Defensible Practices Regarding Section 504	Los Angeles	\$0	\$184	Special Education	This workshop provides an overview of laws, regulations, and rules governing the role of the school psychologist and Section 504 of the Rehab Act.
Tuesday, 09/22/15	Sarah Magnolia Christina McPhillips	Sycamore Canyon Sycamore Canyon	PECS Level 1 Training	San Marcos	\$0 \$105	\$339 \$339	Special Education Special Education	This workshop will focus on instructional strategies to rapidly teach communication skills to those with limited functional speech.
Monday, 10/05/15	John Schweller Mia Morales Ed Gigliotti Kirsten Stretton Carrie Thompson Jesse Sweeney Meredith Riffel	Pupil Services PRIDE PRIDE Cajon Park Chet F. Harritt PRIDE Pupil Services	The Mask You Live In	SDCOE	\$0 \$0 \$0 \$0 \$0 \$0 \$0	\$26 \$0 \$26 \$26 \$26 \$0 \$26	DODEA DODEA DODEA DODEA DODEA DODEA DODEA	Workshop experts will offer empirical evidence of the "boy crisis" and tactics to combat it.
Friday, 10/09/15	John Schweller	Pupil Services	California Association of Supervisors of Child Welfare and Attendance Workshop	Buena Park	\$0	\$198	Pupil Services	This workshop will focus on the daily issues that challenge school administrators.
Friday, 10/30/15	Andrea Larkin Stacie Bartfeld Laura Isaacson Rachael Pabis	Carlton Oaks Chet F. Harritt Rio Seco Cajon Park	"R" Made Simple	San Diego	\$0 \$0 \$0 \$0	\$110 \$110 \$110 \$110	LEA/Medi-Cal LEA/Medi-Cal LEA/Medi-Cal LEA/Medi-Cal	This workshop will provide instructional strategies to address the challenges of pronunciation, spelling, and dialect.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Wed-Fri, 10/07/15 - 10/09/15	Tim Larson	Human Resources	ACSA Personnel Institute	Irvine	\$0	\$1,406	Human Resources	The institute consists of interactive workshops providing information on issues commonly confronting school district human resources.
Thurs-Fri, 10/15/15 - 10/16/15	Meredith Riffel Tracie Fernandez-Perez	Pupil Services Pupil Services	Fall Homeless Education Liaison Training	Sacramento	\$0 \$0	\$665 \$665	Homeless Grant Homeless Grant	This training on homeless education strategies is a requirement of the Homeless Grant.
Thurs-Sun, 11/05/15 - 11/08/15	Cathy Abel	Child Nutrition Services	CSNA Annual Conference	Ontario	\$0	\$1,212	Child Nutrition Services	This conference will provide vital State updates and training on school nutrition.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 September 15, 2015

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of August 2015:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-433449 TO 12-438989	\$586,850.97
09 00	N/A	\$0.00
12 06	N/A	\$0.00
13 00	12-433464 TO 12-438990	\$16,845.71
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39 / 21 08	N/A	\$0.00
25 18	12-434703 TO 12-438991	\$4,596.75
25 38	12-434705	\$12,040.00
35-00	12-434706	\$253,401.10
40-00	12-437327	\$955.26
63 00	12-433465 TO 12-438993	\$15,883.59
		\$890,573.38

Student Body Warrants issued for the period of August 2015:

\$0

Payroll Warrant #'s beginning 10-473225 through 10-473248 and 10-476449 through 10-476641 and 10-841815 through 10-842177:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$1,652,117.25
06 00	\$367,543.89
12 06	\$2,847.76
13 00	\$35,538.21
25-18	\$0.00
63 00	\$187,187.61
\$2,245,234.72	

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of August as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$3,135,808.10 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Purchase Orders
 Prepared by Karl Christensen
 September 15, 2015

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. However, there were no increases to existing purchase orders in excess of 10% or more during the month of August 2015. The table below is a summary of total purchase orders by location:

AMOUNT	LOCATION
\$ 14,072.36	PEPPER DRIVE SCHOOL
\$ 5,671.60	CARLTON HILLS SCHOOL
\$ 870.48	SYCAMORE CANYON SCH
\$ 5,106.23	PROSPECT AVENUE SCH
\$ 4,349.59	CAJON PARK SCHOOL
\$ 8,871.71	CHET F HARRITT SCH
\$ 9,681.60	CARLTON OAKS SCHOOL
\$ 739.39	RIO SECO SCHOOL
\$ 1,124.78	HILL CREEK SCHOOL
\$ 675.00	SUPERINTENDENT DEPT
\$ 5,217.11	BUSINESS SERVICES
\$ 13,830.00	EDUCATIONAL SERVICES
\$ 12,054.72	SPECIAL EDUCATION
\$ 3,411.09	PUPIL SERVICES
\$ 21,131.86	PROJECT SAFE
\$ 83.97	TECHNOLOGY SERVICES
\$ 99,596.40	MAINTENANCE
\$ 3,010.23	TRANSPORTATION
\$ 3,335,476.60	FACILITIES MODERNIZATION
\$ 39,440.54	WAREHOUSE
\$ 3,584,415.26	Total Purchase Orders – August 2015

RECOMMENDATION:

It is recommended that the Board of Education approve purchase orders #140341 through #150554 issued August 1, 2015 through August 31, 2015.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$3,584,415.26 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2015-16

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket
A = Annual Blanket
L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

**PURCHASE ORDER LISTING - AUGUST 2015
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150379	8/12/2015	3	AMAZON.COM	OUTDOOR SUPPLIES	\$ 1,419.90	002	PEPPER DRIVE SCHOOL
150442	8/18/2015	3	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 1,034.64	002	PEPPER DRIVE SCHOOL
150445	8/18/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 678.28	002	PEPPER DRIVE SCHOOL
150446	8/18/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 2,153.04	002	PEPPER DRIVE SCHOOL
150455	8/19/2015	3	GENERATION FUNDRAISING	FUNDRAISING MATERIALS	\$ 5,000.00	002	PEPPER DRIVE SCHOOL
150525	8/27/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 1,456.00	002	PEPPER DRIVE SCHOOL
150526	8/27/2015	6	MUSICIANSFRIEND.COM	CLASSROOM MATERIALS	\$ 2,330.50	002	PEPPER DRIVE SCHOOL
					TOTAL \$	14,072.36	PEPPER DRIVE SCHOOL
150345	8/5/2015	3	CCS PRESENTATION SYSTEMS INC	INSTALLATION SERVICES	\$ 1,567.50	003	CARLTON HILLS SCHOOL
150428	8/17/2015	3	AMAZON.COM	SUPPLIES	\$ 274.54	003	CARLTON HILLS SCHOOL
150430	8/17/2015	3	VIRCO MANUFACTURING CORP	TEACHER'S DESK	\$ 777.51	003	CARLTON HILLS SCHOOL
150431	8/17/2015	6	EDMENTUM, INC	SOFTWARE PROGRAM	\$ 514.38	003	CARLTON HILLS SCHOOL
150491	8/24/2015	3	AMAZON.COM	CLASSROOM MATERIALS	\$ 69.12	003	CARLTON HILLS SCHOOL
150504	8/25/2015	6	SEHI COMPUTER PRODUCTS INC	COMPUTER NOTEBOOK	\$ 778.44	003	CARLTON HILLS SCHOOL
150524	8/27/2015	6	EPS LITERACY & INTERVENTION	CLASSROOM MATERIALS	\$ 1,690.11	003	CARLTON HILLS SCHOOL
					TOTAL \$	5,671.60	CARLTON HILLS SCHOOL
150517	8/26/2015	3	APPLE COMPUTER INC	MAC MINI & ACCESSORIES	\$ 870.48	004	SYCAMORE CANYON SCH
					TOTAL \$	870.48	SYCAMORE CANYON SCH
150426	8/13/2015	3	PROMETHEAN WORLD	SUPPLIES	\$ 157.41	005	PROSPECT AVENUE SCH
150432	8/17/2015	3	JOSTENS	YEARBOOKS 14-15	\$ 1,710.20	005	PROSPECT AVENUE SCH
150433	8/17/2015	3	THE TREE HOUSE INC	PRINTER TONER	\$ 899.64	005	PROSPECT AVENUE SCH
150443	8/18/2015	3	TJM PROMOTIONS INC.	SUPPLIES	\$ 206.56	005	PROSPECT AVENUE SCH
150506	8/26/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 393.92	005	PROSPECT AVENUE SCH
150515	8/26/2015	3	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA	\$ 459.00	005	PROSPECT AVENUE SCH
150519	8/26/2015	3	DELL MARKETING L.P.	COLOR TONER CARTRIDGES	\$ 923.36	005	PROSPECT AVENUE SCH
150520	8/26/2015	3	AMAZON.COM	SUPPLIES	\$ 75.57	005	PROSPECT AVENUE SCH
150541	8/28/2015	3	ACORN MEDIA	SUPPLIES	\$ 280.57	005	PROSPECT AVENUE SCH
					TOTAL \$	5,106.23	PROSPECT AVENUE SCH
150370	8/11/2015	3	SPECIAL NEEDS TOYS	CLASSROOMSUPPLIES	\$ 122.20	006	CAJON PARK SCHOOL
150372	8/11/2015	3	LAKESHORE LEARNING MATERIALS	SUPPLIES	\$ 29.15	006	CAJON PARK SCHOOL
150375	8/11/2015	3	ANSMAR PUBLISHERS INC	CLASSROOM MATERIALS	\$ 273.76	006	CAJON PARK SCHOOL
150381	8/12/2015	3	SCHOOL HEALTH CORPORATION	AED SUPPLIES	\$ 835.96	006	CAJON PARK SCHOOL
150448	8/19/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 795.51	006	CAJON PARK SCHOOL
150453	8/19/2015	3	CLASSROOM DIRECT.COM	SUPPLIES	\$ 88.54	006	CAJON PARK SCHOOL
150454	8/19/2015	3	TEACHER CREATED RESOURCE	SUPPLIES	\$ 69.52	006	CAJON PARK SCHOOL
150467	8/20/2015	3	DELL MARKETING L.P.	COMPUTER	\$ 602.49	006	CAJON PARK SCHOOL
150497	8/24/2015	3	REALLY GOOD STUFF INC	SUPPLIES	\$ 250.33	006	CAJON PARK SCHOOL
150500	8/24/2015	3	DAVE BANG ASSOCIATES INC	OUTDOOR BENCHES	\$ 1,282.13	006	CAJON PARK SCHOOL
					TOTAL \$	4,349.59	CAJON PARK SCHOOL
150378	8/12/2015	3	LEGO EDUCATION	CLASSROOM MATERIALS	\$ 2,301.85	007	CHET F HARRITT SCH

150380	8/12/2015	3	ADVANCE COMMUNICATIONS CABLING	RELOCATING CABLING - CFH	\$	975.00	007	CHET F HARRITT SCH
150382	8/12/2015	3	SCHOOL HEALTH CORPORATION	AED SUPPLIES	\$	73.42	007	CHET F HARRITT SCH
150427	8/13/2015	3	PROJECT LEAD THE WAY	CLASSROOM MATERIALS	\$	1,216.08	007	CHET F HARRITT SCH
150429	8/17/2015	3	AMAZON.COM	SUPPLIES	\$	120.94	007	CHET F HARRITT SCH
150447	8/18/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$	339.14	007	CHET F HARRITT SCH
150452	8/19/2015	3	LAKESHORE LEARNING MATERIALS	SUPPLIES	\$	429.84	007	CHET F HARRITT SCH
150487	8/21/2015	3	IKEA - SAN DIEGO STORE	CLASSROOM SUPPLIES	\$	1,000.00	007	CHET F HARRITT SCH
150502	8/25/2015	3	AMAZON.COM	SUPPLIES	\$	279.29	007	CHET F HARRITT SCH
150505	8/25/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$	195.39	007	CHET F HARRITT SCH
150507	8/26/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$	193.32	007	CHET F HARRITT SCH
150546	8/28/2015	3	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$	1,577.87	007	CHET F HARRITT SCH
150547	8/28/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$	169.57	007	CHET F HARRITT SCH
					TOTAL \$	8,871.71		CHET F HARRITT SCH
150373	8/11/2015	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	7.26	008	CARLTON OAKS SCHOOL
150374	8/11/2015	3	PIONEER DRAMA SERVICE INC	CLASSROOM MATERIALS	\$	268.12	008	CARLTON OAKS SCHOOL
150441	8/18/2015	3	JOSTENS	YEARBOOKS - CO - 14/15	\$	4,426.40	008	CARLTON OAKS SCHOOL
150458	8/20/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$	87.94	008	CARLTON OAKS SCHOOL
150459	8/20/2015	3	BAD WOLF PRESS	CLASSROOM MATERIALS	\$	112.20	008	CARLTON OAKS SCHOOL
150463	8/20/2015	6	NATIONAL GEOGRAPHIC LEARNING	SCIENCE MATERIALS	\$	162.98	008	CARLTON OAKS SCHOOL
150464	8/20/2015	3 6	TIME FOR KIDS	SUBSCRIPTIONS	\$	343.42	008	CARLTON OAKS SCHOOL
150468	8/20/2015	3	DELL MARKETING L.P.	TONER FOR PRINTER	\$	205.18	008	CARLTON OAKS SCHOOL
150496	8/24/2015	3	SCHOOL OUTFITTERS	CLASSROOM FURNITURE	\$	580.16	008	CARLTON OAKS SCHOOL
150498	8/24/2015	3	AL'S SPORT SHOP	PE CLOTHES	\$	2,135.70	008	CARLTON OAKS SCHOOL
150499	8/24/2015	6	EPS LITERACY & INTERVENTION	CLASSROOM MATERIALS	\$	628.82	008	CARLTON OAKS SCHOOL
150522	8/27/2015	6	CPM EDUCATIONAL PROGRAM	CLASSROOM MATERIALS	\$	241.00	008	CARLTON OAKS SCHOOL
150523	8/27/2015	3	TIME FOR KIDS	SUBSCRIPTIONS	\$	173.40	008	CARLTON OAKS SCHOOL
150554	8/31/2015	6	EPS LITERACY & INTERVENTION	CLASSROOM MATERIALS	\$	309.02	008	CARLTON OAKS SCHOOL
					TOTAL \$	9,681.60		CARLTON OAKS SCHOOL
150435	8/17/2015	3	JOSTENS	YEARBOOKS - RS 14/15	\$	400.25	009	RIO SECO SCHOOL
150449	8/19/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$	339.14	009	RIO SECO SCHOOL
					TOTAL \$	739.39		RIO SECO SCHOOL
150535	8/28/2015	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$	1,124.78	010	HILL CREEK SCHOOL
					TOTAL \$	1,124.78		HILL CREEK SCHOOL
150368	8/11/2015	3	HEAVEN'S BEST CARPET CLEANING	UPHOLSTERY CLEANING	\$	75.00	062	SUPERINTENDENT DEPT
150376	8/12/2015	3	COSTCO	SUPPLIES FOR PLT	\$	200.00	062	SUPERINTENDENT DEPT
150471	8/21/2015	3	CALIFORNIA CITY SCHOOL	REGISTRATION FEES	\$	150.00	062	SUPERINTENDENT DEPT
150501	8/25/2015	3	COSTCO	SUPPLIES FOR WELCOM BACK EVENT	\$	200.00	062	SUPERINTENDENT DEPT
150553	8/31/2015	3	COSTCO	SUPPLIES	\$	50.00	062	SUPERINTENDENT DEPT
					TOTAL \$	675.00		SUPERINTENDENT DEPT
150355	8/5/2015	3	DELL MARKETING L.P.	COMPUTERS	\$	1,302.18	064	BUSINESS SERVICES
150377	8/12/2015	3	CANON FINANCIAL SERVICES INC	COPIER LEASE PAYMENT - FINAL	\$	23.06	064	BUSINESS SERVICES
150461	8/20/2015	3 6	OFFICE DEPOT INC	SUPPLIES	\$	881.43	064	BUSINESS SERVICES
150462	8/20/2015	63	OFFICE DEPOT INC	SUPPLIES	\$	490.44	064	BUSINESS SERVICES
150529	8/27/2015	3	COUNTY OF SAN DIEGO	REZONING FEES FOR SANTEE SITE	\$	2,260.00	064	BUSINESS SERVICES

150530	8/27/2015	3	SCHOOL ENERGY COALITION	MEMBERSHIP DUES	\$	260.00	064	BUSINESS SERVICES
				TOTAL	\$	5,217.11		BUSINESS SERVICES
150349	8/5/2015	3	COSTCO	SUPPLIES FOR PROF. DEV.	\$	300.00	066	EDUCATIONAL SERVICES
150358	8/6/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	160.00	066	EDUCATIONAL SERVICES
150363	8/7/2015	3	UNIVERSITY OF SAN DIEGO	PROF. DEV. SVCS 14/15	\$	13,200.00	066	EDUCATIONAL SERVICES
150508	8/26/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	170.00	066	EDUCATIONAL SERVICES
				TOTAL	\$	13,830.00		EDUCATIONAL SERVICES
150347	8/5/2015	6	ADVANTAGE ON CALL THERAPY	CONSULTANT SERVICES 14/15	\$	8,347.50	067	SPECIAL EDUCATION
150371	8/11/2015	3	6 PRO-ED INC.	SUPPLIES	\$	1,184.72	067	SPECIAL EDUCATION
150503	8/25/2015	6	SAN DIEGO OCCUPATIONAL	CONSULTANT SERVICES	\$	750.00	067	SPECIAL EDUCATION
150509	8/26/2015	6	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	\$	300.00	067	SPECIAL EDUCATION
150511	8/26/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	15.00	067	SPECIAL EDUCATION
150512	8/26/2015	6	SANDCASE	REGISTRATION FEES	\$	270.00	067	SPECIAL EDUCATION
150513	8/26/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	15.00	067	SPECIAL EDUCATION
150514	8/26/2015	6	ADVANTAGE ON CALL THERAPY	2014-15 SERVICES	\$	1,172.50	067	SPECIAL EDUCATION
				TOTAL	\$	12,054.72		SPECIAL EDUCATION
150341	8/4/2015	6	SEHI COMPUTER PRODUCTS INC	COMPUTER NOTEBOOK	\$	778.44	070	PUPIL SERVICES
150346	8/5/2015	6	COMPUCLAIM	MEDI-CALL BILLING SVCS	\$	2,197.65	070	PUPIL SERVICES
150367	8/11/2015	3	AUDIOMETRICS	EQUIPMENT MAINTENANCE	\$	135.00	070	PUPIL SERVICES
150424	8/13/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	50.00	070	PUPIL SERVICES
150510	8/26/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	250.00	070	PUPIL SERVICES
				TOTAL	\$	3,411.09		PUPIL SERVICES
150343	8/4/2015	63	LAKESHORE	SUPPLIES FOR PROJ. SAFE	\$	200.00	072	PROJECT SAFE
150344	8/5/2015	63	WHITE, DENNIS	CONSULTANT SERVICES - PROJ. SF	\$	155.00	072	PROJECT SAFE
150351	8/5/2015	6	AMAZON.COM	SUPPLIES FOR ASEs	\$	84.94	072	PROJECT SAFE
150357	8/6/2015	63	WHITE DRAGON OF EAST COUNTY	CONSULTANT SERVICES	\$	200.00	072	PROJECT SAFE
150365	8/10/2015	63	SUN VALLEY GOLF COURSE	ADMISSIONS	\$	210.00	072	PROJECT SAFE
150369	8/11/2015	63	GAME TRUCK INLAND EMPIRE	CONSULTANT SERVICES	\$	1,120.00	072	PROJECT SAFE
150456	8/20/2015	6	SMART & FINAL	SUPPLIES	\$	500.00	072	PROJECT SAFE
150457	8/20/2015	6	SMART & FINAL	SUPPLIES	\$	500.00	072	PROJECT SAFE
150460	8/20/2015	63	WHITE, DENNIS	CONSULTANT SERVICES	\$	150.00	072	PROJECT SAFE
150469	8/20/2015	6	FOX'S PIZZA DEN	LUNCHES FOR ASEs	\$	252.00	072	PROJECT SAFE
150474	8/21/2015	63	ADVERTISING EDGE INC	T-SHIRTS FOR YALE	\$	646.92	072	PROJECT SAFE
150492	8/24/2015	63	GROSSMONT UNION HIGH	PROJ. SAFE FIELD TRIP FEES	\$	374.00	072	PROJECT SAFE
150521	8/27/2015	63	MOVIE LICENSING USA	PUBLIC PERFORMANCE LICENSE	\$	2,211.00	072	PROJECT SAFE
150527	8/27/2015	63	SMART & FINAL	SUPPLIES FOR YALE	\$	500.00	072	PROJECT SAFE
150528	8/27/2015	63	LAKESHORE	SUPPLIES FOR OST/YALE	\$	1,500.00	072	PROJECT SAFE
150534	8/27/2015	3	MOVIE LICENSING USA	PUBLIC PERFORMANCE LICENSES	\$	12,528.00	072	PROJECT SAFE
				TOTAL	\$	21,131.86		PROJECT SAFE
150516	8/26/2015	3	DATEL SYSTEMS	TRI-POD	\$	83.97	073	TECHNOLOGY SERVICES
				TOTAL	\$	83.97		TECHNOLOGY SERVICES
150342	8/4/2015	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	673.16	075	MAINTENANCE
150352	8/5/2015	6	CHRIS BIXBY TRUCKING	JT USE TURF FLD-PEPPER DR	\$	350.00	075	MAINTENANCE
150353	8/5/2015	6	LAKESIDE LAND COMPANY	JT USE TURF FLD-PEPPER DR	\$	644.98	075	MAINTENANCE

150354	8/5/2015	6	EWING IRRIGATION PRODUCTS	JT USE TURF FLD-PEPPER DR	\$	209.11	075	MAINTENANCE
150359	8/7/2015	3	STANDARD ELECTRONICS	PD REMODEL	\$	78.84	075	MAINTENANCE
150360	8/7/2015	6	W W GRAINGER INC	VANDALISM - M&O YARD	\$	1,478.03	075	MAINTENANCE
150366	8/10/2015	3	DS SERVICES OF AMERICA INC	DRINKING WATER FOR VOL. DAY	\$	373.68	075	MAINTENANCE
150383	8/12/2015	6	LOWE'S STORE #1661	VANDALISM REPAIRS	\$	40.80	075	MAINTENANCE
150384	8/12/2015	3	E.B. BRADLEY CO.	PD REMODEL	\$	166.66	075	MAINTENANCE
150385	8/13/2015	6	24-HOUR ELEVATOR, INC.	WHEELCHAIR LIFT BATTERIES	\$	744.00	075	MAINTENANCE
150386	8/13/2015	3	ONESOURCE DISTRIBUTORS	IPAD STORAGE MATERIALS - PD	\$	312.06	075	MAINTENANCE
150387	8/13/2015	3	ONESOURCE DISTRIBUTORS	IPAD STORAGE SUPP'S-ALL SITES	\$	275.64	075	MAINTENANCE
150388	8/13/2015	3	ONESOURCE DISTRIBUTORS	SUPPLIES FOR IPAD STORAGE	\$	174.00	075	MAINTENANCE
150389	8/13/2015	3	MAINTEX INC	CUST. EQUIP. REPAIRS	\$	1,122.46	075	MAINTENANCE
150390	8/13/2015	6	CABLE, PIPE & LEAK DETECTION,	UTILITIES LOCATOR - CO/CH	\$	440.00	075	MAINTENANCE
150391	8/13/2015	3	ABABA BOLT	PD REMODEL RMS 8-16; 19-21	\$	14.20	075	MAINTENANCE
150392	8/13/2015	6	A-1 ARROW, INC	RAIN GUTTERS INSTALL - PD	\$	1,923.00	075	MAINTENANCE
150393	8/13/2015	6	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING - SC	\$	2,770.00	075	MAINTENANCE
150394	8/13/2015	3	FERGUSON ENTERPRISES INC	PD REMODEL RMS 8-16; 19-21	\$	170.19	075	MAINTENANCE
150395	8/13/2015	6	PRAXAIR DISTRIBUTION INC	WELDER FOR WELD SHOP	\$	830.52	075	MAINTENANCE
150396	8/13/2015	6	R&R CONTROLS, INC.	HVAC SVCS REPAIR - CO	\$	168.00	075	MAINTENANCE
150397	8/13/2015	3	FERGUSON ENTERPRISES INC	PD REMODEL RMS 8-16; 19-21	\$	148.07	075	MAINTENANCE
150398	8/13/2015	25 18	COUNTYWIDE MECHANICAL	EQUIPMENT REPAIRS	\$	1,945.90	075	MAINTENANCE
150399	8/13/2015	3	JOHNSTONE SUPPLY	PD REMODEL RMS 8-16; 19-21	\$	781.64	075	MAINTENANCE
150400	8/13/2015	3	JOHNSTONE SUPPLY	PD REMODEL RMS 8-16; 19-21	\$	45.18	075	MAINTENANCE
150401	8/13/2015	13	HOME DEPOT COMMERCIAL ACCOUNT	FREEZER REPAIRS - CNS	\$	62.05	075	MAINTENANCE
150402	8/13/2015	13	HOME DEPOT COMMERCIAL ACCOUNT	FREEZER REPAIRS/SUPPLIES - CNS	\$	412.08	075	MAINTENANCE
150403	8/13/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	PD REMODEL RMS 8-16; 19-21	\$	206.68	075	MAINTENANCE
150404	8/13/2015	25 18	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - CFH SNACK BAR	\$	46.52	075	MAINTENANCE
150405	8/13/2015	25 18	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - CFH SNACK BAR	\$	129.80	075	MAINTENANCE
150406	8/13/2015	3	LOWE'S STORE #1661	PD REMODEL RMS 8-16; 19-21	\$	96.00	075	MAINTENANCE
150407	8/13/2015	3	LOWE'S STORE #1661	PD REMODEL RM J	\$	105.73	075	MAINTENANCE
150408	8/13/2015	3	DRAIN PROS INC	JETTING:PD REMODEL CLASSRMS	\$	657.50	075	MAINTENANCE
150409	8/13/2015	3	E.B. BRADLEY CO.	PD REMODEL RMS 8-16; 19-21	\$	89.69	075	MAINTENANCE
150410	8/13/2015	3	GOLDEN IMAGE WINDOW	BLACKOUT CURTAINS - WAREHOUSE	\$	507.71	075	MAINTENANCE
150411	8/13/2015	3	LOWE'S STORE #1661	PD REMODEL RM J	\$	23.01	075	MAINTENANCE
150412	8/13/2015	3	EWING IRRIGATION PRODUCTS	RESEED LAWN - PD	\$	42.97	075	MAINTENANCE
150413	8/13/2015	3	DFS FLOORING	CARPET BASE-PD REMODEL	\$	1,215.00	075	MAINTENANCE
150414	8/13/2015	3	LOWE'S STORE #1661	PD REMODEL RMS 8-16; 19-21	\$	188.86	075	MAINTENANCE
150415	8/13/2015	3	LOWE'S STORE #1661	PD REMODEL RMS 8-16; 19-21	\$	259.75	075	MAINTENANCE
150416	8/13/2015	3	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF - PD LRC/ADMIN	\$	849.07	075	MAINTENANCE
150425	8/13/2015	6	ASSEMBLY SUPPLIES CO	MAINT. SUPPLIES - STOCK	\$	650.16	075	MAINTENANCE
150434	8/17/2015	6	DAVE BANG ASSOCIATES INC	PLAYGROUND WOOD CHIPS	\$	49,584.40	075	MAINTENANCE
150444	8/18/2015	3	TOTAL SCHOOL SOLUTIONS	REGISTRATION FEES	\$	4,500.00	075	MAINTENANCE
150470	8/21/2015	3	MISSION VALLEY CABINET INC	PD REMODEL - CABINETRY	\$	19,449.00	075	MAINTENANCE
150536	8/28/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	IPAD STORAGE UNIT SUPPLIES	\$	139.98	075	MAINTENANCE
150537	8/28/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	PD REMODEL CR'S	\$	75.16	075	MAINTENANCE

150538	8/28/2015	25	18	HOME DEPOT COMMERCIAL ACCOUNT	LRC/TEMP RR SUPPLIES - PD	\$	9.14	075	MAINTENANCE
150539	8/28/2015	3		HOME DEPOT COMMERCIAL ACCOUNT	SAFETY BLINDS - CFH	\$	116.58	075	MAINTENANCE
150540	8/28/2015	3		HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - VOLUNTEER DAY PREP	\$	721.04	075	MAINTENANCE
150542	8/28/2015	3		HOME DEPOT COMMERCIAL ACCOUNT	PD REMODEL CR'S	\$	318.86	075	MAINTENANCE
150543	8/28/2015	3		HOME DEPOT COMMERCIAL ACCOUNT	PD REMODEL CR'S	\$	85.96	075	MAINTENANCE
150544	8/28/2015	25	18	HOME DEPOT COMMERCIAL ACCOUNT	LRC/TEMP OFF. ELEC. - PD	\$	68.96	075	MAINTENANCE
150545	8/28/2015	3		HOME DEPOT COMMERCIAL ACCOUNT	VOLUNTEER DAY PREP - PA	\$	215.67	075	MAINTENANCE
150548	8/28/2015	6		DFS FLOORING	CARPET REPL. HC HEALTH OFF	\$	725.00	075	MAINTENANCE
150549	8/28/2015	3		RAYO WHOLESALE INC	BASE MOLD - PD REMODEL CR'S	\$	1,362.65	075	MAINTENANCE
150550	8/28/2015	6		WASTE MANAGEMENT OF EL CAJON -	ROLL OFFS - CH/CP	\$	801.30	075	MAINTENANCE
						TOTAL \$	99,596.40		MAINTENANCE
150475	8/21/2015	13		EW TRUCK & EQUIPMENT CO INC	ANNUAL OPACITY TESTING	\$	124.80	076	TRANSPORTATION
150476	8/21/2015	3	6	EW TRUCK & EQUIPMENT CO INC	ANNUAL OPACITY TESTING	\$	604.80	076	TRANSPORTATION
150477	8/21/2015	3	6	HORSMAN AUTOMOTIVE	BUS REPAIRS/M&O DIAGNOSTIC	\$	628.25	076	TRANSPORTATION
150478	8/21/2015	3		O'REILLY AUTO PARTS	PARTS/SUPPLIES	\$	254.42	076	TRANSPORTATION
150479	8/21/2015	3		ROADONE	M&O VEHICLE TOWING	\$	62.40	076	TRANSPORTATION
150480	8/21/2015	3		SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$	312.19	076	TRANSPORTATION
150481	8/21/2015	3		DIESEL POLLUTION SOLUTIONS INC	BUS REPAIRS & MAINTENANCE	\$	125.00	076	TRANSPORTATION
150482	8/21/2015	3		FIRE ETC	ANNUAL FIRE TESTING SVCS	\$	439.56	076	TRANSPORTATION
150483	8/21/2015	3	6	THE LIGHTHOUSE	SUPPLIES	\$	113.35	076	TRANSPORTATION
150484	8/21/2015	3		FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$	60.00	076	TRANSPORTATION
150485	8/21/2015	3		AUTO ZONE	BUS REPAIRS & MAINTENANCE	\$	254.79	076	TRANSPORTATION
150486	8/21/2015	6		PECK'S HEAVY FRICTION INC	M&O VEHICLE PARTS	\$	30.67	076	TRANSPORTATION
						TOTAL \$	3,010.23		TRANSPORTATION
150348	8/5/2015	25	18	ESCONDIDO REPROGRAPHICS	LG FORMAT PRINTING	\$	325.57	077	FACILITIES MODERNIZATION
150361	8/7/2015	35		BALFOUR BEATTY CONSTRUCTION.	PD LRC/ADMIN BLDG CONTRACTOR	\$	760,250.55	077	FACILITIES MODERNIZATION
150362	8/7/2015	25	38	BALFOUR BEATTY CONSTRUCTION.	PD LRC/ADMIN BLDG CONTRACTOR	\$	2,282,665.00	077	FACILITIES MODERNIZATION
150364	8/7/2015	6		HAWTHORNE MACHINERY CO	BROOM FOR BOBCAT	\$	5,229.36	077	FACILITIES MODERNIZATION
150440	8/18/2015	3		FEDERAL EXPRESS CORPORATION	OVERNIGHT DELIEVERIES	\$	29.12	077	FACILITIES MODERNIZATION
150450	8/19/2015	14		COMMERCIAL & INDUSTRIAL	DISTRICT OFFICE REROOFING	\$	52,796.00	077	FACILITIES MODERNIZATION
150451	8/19/2015	3		KIRK PAVING, INC	DEMO OF BALL FD STRUCTURES	\$	29,950.00	077	FACILITIES MODERNIZATION
150472	8/21/2015	6		BALFOUR BEATTY CONSTRUCTION.	SOLAR SHADE-LUNCH COURT-PD	\$	134,400.00	077	FACILITIES MODERNIZATION
150473	8/21/2015	14		BALFOUR BEATTY CONSTRUCTION.	SHADE STRUCTURE REPL. - PD	\$	69,831.00	077	FACILITIES MODERNIZATION
						TOTAL \$	3,335,476.60		FACILITIES MODERNIZATION
150350	8/5/2015	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	164.85	078	WAREHOUSE
150356	8/6/2015	3		KELLY PAPER	STORES SUPPLIES	\$	24,222.24	078	WAREHOUSE
150417	8/13/2015	3		OFFICE DEPOT INC	STORES SUPPLIES	\$	90.59	078	WAREHOUSE
150418	8/13/2015	3		OFFICE DEPOT INC	STORES SUPPLIES	\$	259.14	078	WAREHOUSE
150419	8/13/2015	3		MAINTEX INC	STORES SUPPLIES	\$	1,010.88	078	WAREHOUSE
150420	8/13/2015	3		QUILL CORPORATION	STORES SUPPLIES	\$	139.19	078	WAREHOUSE
150421	8/13/2015	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	1,968.88	078	WAREHOUSE
150422	8/13/2015	3		UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$	54.27	078	WAREHOUSE
150423	8/13/2015	3		SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	64.80	078	WAREHOUSE
150436	8/18/2015	3		SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	387.24	078	WAREHOUSE

150437	8/18/2015	3	STANDARD STATIONERY	STORES SUPPLIES	\$	78.62	078	WAREHOUSE
150438	8/18/2015	3	WAXIE SANITARY SUPPLY	STORES SUPPLIES	\$	138.15	078	WAREHOUSE
150439	8/18/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	264.38	078	WAREHOUSE
150465	8/20/2015	3	US GAMES	STORES SUPPLIES	\$	645.80	078	WAREHOUSE
150466	8/20/2015	3	GOPHER SPORT	STORES SUPPLIES	\$	65.84	078	WAREHOUSE
150488	8/21/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	54.43	078	WAREHOUSE
150489	8/21/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	119.75	078	WAREHOUSE
150490	8/21/2015	3	US GAMES	STORES SUPPLIES	\$	69.47	078	WAREHOUSE
150493	8/24/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	871.02	078	WAREHOUSE
150494	8/24/2015	3	US GAMES	STORES SUPPLIES	\$	962.86	078	WAREHOUSE
150495	8/24/2015	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	118.22	078	WAREHOUSE
150518	8/26/2015	3	DELL MARKETING L.P.	STORES SUPPLIES	\$	2,215.90	078	WAREHOUSE
150531	8/27/2015	3	WAXIE SANITARY SUPPLY	STORES SUPPLIES	\$	2,398.25	078	WAREHOUSE
150532	8/27/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	302.03	078	WAREHOUSE
150533	8/27/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	533.95	078	WAREHOUSE
150551	8/28/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	2,149.20	078	WAREHOUSE
150552	8/28/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	90.59	078	WAREHOUSE
					TOTAL	\$	39,440.54	WAREHOUSE
								\$ 3,584,415.26

Consent Item D.2.4.
Prepared by Karl Christensen
September 15, 2015

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22389 through #22391 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$2,608.94 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
09/01/15	22389	Wal Mart	Lorene Foster Children's Fund - Assist family in need	150.00
09/01/15	22390	Wal Mart	Lorene Foster Children's Fund - Assist family in need	150.00
09/03/15	22391	American Express	Project Safe payment on AMEX Card	2,308.94

Total Checks Written

\$2,608.94

Total to be Reimbursed

\$2,608.94

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

**Consultant / General Service Provider Report
September 15, 2015**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Lisa A. Jones	General Service Provider	Like Learning Workshop	9/16/15 - 9/17/15	Not to Exceed \$1,000.00	OST (professional development)	Independent Contractor
Voc Snyder	General Service Provider	Translation Services (Vietnamese)	9/1/15 - 6/30/16	\$15/oral translations; \$20/written translations & testing (not to exceed \$800.00)	EIA - LEP	Independent Contractor
Alliance for African Assistance	General Service Provider	Translation Services (various languages)	8/1/15 - 6/30/16	Not to Exceed \$3,000.00	EIA - LEP	Independent Contractor

Consent Item D.2.6.
Prepared by Karl Christensen
September 15, 2015

Approval of Microsoft Funded Partner Services
Agreement for Proof of Concept for Microsoft
Internet Explorer 11 Deployment and Support

BACKGROUND

As the District begins Windows 10 deployment, it is important to plan, design, and migrate existing Microsoft-based systems platforms like Microsoft Internet Explorer 11.

Under the Microsoft 1:1 Program, Microsoft will fund the services of Cornell Sander Inc., a Microsoft Partner, to assist the District in developing a Proof of Concept to assist in the planning, design, and migration of Internet Explorer 11 into the Windows 10 environment, for an amount not exceeding \$4,000. Microsoft will pay this amount directly to Cornell Sander Inc. upon completion of the work and receipt of a signed Proof of Execution.

The Scope of Work by Cornell Sander Inc. includes:

- a. Browser Migration Proof of Concept
- b. Assessment of Current Windows Environment
- c. Enterprise Site Discovery Overview
- d. Internet Explorer Tools Overview, including Enterprise Mode Site List Manager, Enterprise Site Discovery Toolkit, Fiddler and F12 Developer Tools
- e. Knowledge Transfer

RECOMMENDATION

It is recommended that the Board of Education approve the Microsoft Funded Partner Services Agreement for the Proof of Concept for Microsoft Internet Explorer 11 Deployment and Support in the Windows 10 environment.

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact to the District. Microsoft will fund \$4,000 for the services of Cornell Sander Inc., to assist the District in developing a Proof of Concept in the planning, design, and migration of Internet Explorer 11 into the Windows 10 environment.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to technology. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.



NOTICE AND CONSENT AGREEMENT FOR MICROSOFT-FUNDED PARTNER SERVICES

Microsoft Corporation recommends that Santee USD obtain proof of concept to enhance the benefits of Microsoft technology in its environment. Therefore, upon your execution and our acceptance of this agreement, you may obtain such services, at no charge to you, from CORNELL SANDERS INC or any Microsoft certified partner you may select, in an amount not to exceed \$4,000.00. Microsoft will pay the partner directly for the services upon our receipt of a signed Proof of Execution from you in a form provided by Microsoft, confirming the work is performed in accordance with the statement of work between partner and you. In such Proof of Execution, please cite "Reference # 1572874" to help us match the services provided with this agreement. All services obtained by you under this agreement must be fully rendered by partner on or before 11/2/2015.

Microsoft waives any and all entitlement to compensation from Santee USD for the services provided to you by the partner pursuant to this letter agreement. Microsoft intends that these services and associated terms be in compliance with applicable laws and regulations with respect to gratuitous services. It is specifically understood that all services and services deliverables provided are for the sole benefit and use of Santee USD and are not provided for personal use or benefit of any individual government employee.

ACCEPTED AND AGREED:

Santee USD	Microsoft Corporation
Signature:	Signature:
Date:	Date:
Typed Name:	Typed Name:
Typed Email:	Typed Email

Consent Item D.2.7.
Prepared by Karl Christensen
September 15, 2015

Approval of Microsoft Funded Partner Services
Agreement for Proof of Concept for Microsoft
Windows 10 Deployment and Support

BACKGROUND

With the release of Windows 10 in late July 2015 and the expiration of Windows 7 main stream support back in January 2015, it is important for the District to begin planning for the deployment and support of Windows 10.

Under the Microsoft 1:1 Program, Microsoft will fund the service of Cornell Sander Inc., a Microsoft Partner, to assist the District in developing a Proof of Concept to assist in the planning, design, and migration to Windows 10, in an amount not exceeding \$10,000. Microsoft will pay this amount directly to Cornell Sander Inc. upon completion of the work and receipt of a signed Proof of Execution.

The Scope of Work by Cornell Sander Inc. includes:

- a. On-Site and Microsoft Cloud Services Lab Set Up
- b. Briefing and Demonstration on Windows 10 Investment and Improvement
- c. Technical Briefing with Lab for:
 - 1. Windows 10 Deployment in Existing and New Environment
 - 2. Windows 10 Device Management in Enterprise and Mobile Environment
 - 3. Windows 10 Identity and Security Features
 - 4. Windows 10 as a Service
- d. Creation of Windows 10 Operating System Image for Deployment

RECOMMENDATION

It is recommended that the Board of Education approve the Microsoft Funded Partner Services Agreement for the Proof of Concept for Microsoft Windows 10 Deployment and Support.

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact to the District. Microsoft will fund \$10,000 for the services of Cornell Sander Inc., to assist the District in developing a Proof of Concept in the planning, design, and migration to Windows 10.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to technology. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.



NOTICE AND CONSENT AGREEMENT FOR MICROSOFT-FUNDED PARTNER SERVICES

Microsoft Corporation recommends that Santee USD obtain proof of concept to enhance the benefits of Microsoft technology in its environment. Therefore, upon your execution and our acceptance of this agreement, you may obtain such services, at no charge to you, from CORNELL SANDERS INC or any Microsoft certified partner you may select, in an amount not to exceed \$10,000.00. Microsoft will pay the partner directly for the services upon our receipt of a signed Proof of Execution from you in a form provided by Microsoft, confirming the work is performed in accordance with the statement of work between partner and you. In such Proof of Execution, please cite "Reference # 1572740" to help us match the services provided with this agreement. All services obtained by you under this agreement must be fully rendered by partner on or before 11/2/2015.

Microsoft waives any and all entitlement to compensation from Santee USD for the services provided to you by the partner pursuant to this letter agreement. Microsoft intends that these services and associated terms be in compliance with applicable laws and regulations with respect to gratuitous services. It is specifically understood that all services and services deliverables provided are for the sole benefit and use of Santee USD and are not provided for personal use or benefit of any individual government employee.

ACCEPTED AND AGREED:

Santee USD	Microsoft Corporation
Signature:	Signature:
Date:	Date:
Typed Name:	Typed Name:
Typed Email:	Typed Email

Consent Item D.2.8.
Prepared by Karl Christensen
September 15, 2015

Authorization to Use the CUPCCAC Bidding
Process to Obtain Pricing for Flooring
Replacement at the District Office

BACKGROUND:

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$15,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$175,000.

In most spaces of the District Office, the carpet is 30+ years old and contains numerous trip hazards and stains that cannot be removed. Carpet has been replaced over the last 5 years in the conference room, lobby area, and three offices using mostly carpet leftover from school modernizations. Administration recommends replacing all carpet in the District Office so that the color scheme and pattern is uniform and replacing the resilient flooring in the restroom hallway, kitchen, Business Services workroom, and custodial closet. Flooring replacement will also require asbestos abatement and removal.

RECOMMENDATION:

It is recommended that the Board of Education authorize staff to utilize the CUPCCAC process to seek informal bids or quotes for flooring replacement at the District Office. A separate item will be brought back to the Board for consideration of contract award for flooring and asbestos abatement and removal at a future meeting.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The estimated cost is \$60,000, including asbestos abatement and removal, to be paid from Deferred Maintenance funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

BACKGROUND:

The District Office reflooring project requires dismantling and removing cubicles and desks in the Business Office and Human Resources Department. This furniture was assembled many years ago by self-forces using particle board, veneer, and casework attached together with brackets. Disassembly is labor intensive and the types of materials used are not conducive to reassembly. Therefore, it is recommended that new systems furniture be purchased to replace the old furniture in the following locations:

- 4 cubicles in the center area of the Business Department
- 3 cubicles in the center area of the Human Resources Department
- 1 office occupied by the Business Department Secretary
- 1 office occupied by the Payroll Specialist

RECOMMENDATION:

It is recommended that the Board of Education approve the purchase of new systems furniture for certain work stations in the District Office.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The estimated cost is \$60,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Fernandes-Perez, Tracie (Temporary)	Educational Resource Center	V-03	\$0.00	\$21,290.00	08-26-15
2. Hayward, Mary (Temporary)	Pepper Drive	III-03	\$0.00	\$46,694.00	08-26-15
3. Jackson, Dawn (Temporary)	Carlton Hills	III-03	\$0.00	\$46,694.00	08-26-15 to 12-18-15
4. Lopez, Yvette (Temporary)	Cajon Park	III-01	\$0.00	\$46,694.00	08-26-15
5. Rasmussen, Stefanie (Temporary)	Chet F. Harritt	III-01	\$0.00	\$46,694.00	08-26-15
6. Reid, Corinne (Temporary)	Pepper Drive	III-01	\$0.00	\$46,694.00	08-31-15
7. Wolf, Heather (Temporary)	Hill Creek	III-01	\$0.00	\$46,694.00	08-26-15

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Brodeen, Rebecca	Rio Seco	<i>V-27 to VI-27</i>	\$86,638.00	<i>\$92,854.00</i>	08-26-15
2. Brownell, Sara	Rio Seco	<i>IV-01 to IV-07</i>	\$46,694.00	<i>\$57,498.00</i>	08-26-15
3. Bryant, Victoria	Pepper Drive	V-03 <i>Temporary to Probationary II</i>	\$53,225.00	\$53,225.00	08-26-15
4. Buntin, Amy	Hill Creek	V-04 <i>Temporary to Probationary II</i>	\$55,362.00	\$55,362.00	08-26-15
5. Dow, Stephanie	Special Education	<i>VI-01 to VI-04</i>	\$52,448.00	<i>\$59,441.00</i>	08-26-15
6. Dye, Jennifer	Hill Creek	<i>IV-01 to IV-05</i>	\$46,694.00	<i>\$53,613.00</i>	08-26-15
7. Leudeman, Sally	<i>Carlton Hills to Cajon Park</i>	V-14	\$76,729.00	\$76,729.00	08-27-15
8. Gigliotti, Ed	PRIDE Academy	<i>V-08 to VI-08</i>	\$63,909.00	<i>\$68,765.00</i>	08-26-15
9. Ginn, Candace (Share Contract 50%)	Sycamore Canyon	<i>IV-05 to V-05</i>	\$26,806.50	<i>\$28,749.00</i>	08-26-15
10. Lincoln, Tracie	Sycamore Canyon	<i>III-01 to IV-02</i>	\$46,694.00	<i>\$47,786.00</i>	08-26-15
11. Lister, Amanda	Cajon Park	<i>III-04 to IV-04</i>	\$48,369.00	<i>\$51,671.00</i>	08-26-15
12. McMahon, Meghan	PRIDE Academy	III-03 <i>Temporary to Probationary II</i>	\$46,694.00	\$46,694.00	08-26-15
13. McNearney, Michelle	Pepper Drive	III-03 <i>Temporary to Probationary II</i>	\$46,694.00	\$46,694.00	08-26-15
14. Register, Celina	Cajon Park	VI-08 <i>Temporary to Probationary II</i>	\$68,765.00	\$68,765.00	08-26-15
15. Ropple, Kimberly	Carlton Hills	III-05 <i>Temporary to Probationary II</i>	\$46,694.00	\$46,694.00	08-26-15
16. Rosen, Krista	Pepper Drive	<i>V-06 to VI-06</i>	\$59,635.00	\$64,103.00	08-26-15
17. Scholder, Tammy	Pepper Drive	<i>MGT 5 MA+30 to MGT 5 MA+45</i>	\$102,659.00	\$103,159.00	08-26-15
18. Stout, Betty	Cajon Park	<i>IV-04 to V-04</i>	\$51,671.00	\$55,362.00	08-26-15

Certificated Staff - Continued

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Mowrey, Mary	Pepper Drive	VI-27	Retirement	09-12-15
2. Wittbrodt, Cindy	Hill Creek	VI-30	Retirement	06-23-16

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Sandoval, Sonia	Hill Creek	Instructional Assistant I 19 B / 2.5 hrs	\$709.68	\$709.68	09-14-15

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Achenbach, Peggy	Transportation	<i>Bus Driver I 25 E / 6.0 hrs to Bus Driver I 25 E / 5.67 hrs to</i>	\$2,787.75	\$2,634.60	09-02-15
2. Beruman, Lorraine	<i>Cajon Park to Carlton Oaks</i>	<i>Food Service Worker I-A 20 D / 2.75 hrs to Food Service Worker I-A 20 D / 3.0 hrs</i>	\$950.60	\$1,036.87	09-02-15
3. Camarda, Patricia	Transportation	<i>Bus Driver I 25 E / 4.58 hrs to Bus Driver I 25 E / 6.08 hrs</i>	\$2,127.98	\$2,824.92	09-02-15
4. Dougherty, Lisa Marie	Transportation	<i>Bus Driver I 25 E / 6.50 hrs to Bus Driver I 25 E / 4.58 hrs</i>	\$3,020.06	\$2,127.98	09-02-15
5. Eddy, Jeannine	Transportation	<i>Bus Driver I 25 E / 8.0 hrs to Bus Driver I 25 E / 7.08 hrs</i>	\$4,014.36	\$3,552.70	09-02-15
6. Garrabrant, Ana Maria	<i>Cajon Park to Rio Seco</i>	<i>Instructional Assistant Special Ed I 20 E / 5.0 hrs to Instructional Assistant Special Ed I 20 E / 5.75 hrs</i>	\$1,815.62	\$2,088.11	09-02-15
7. Hocking, Patti	Transportation	<i>Bus Driver I 25 E / 6.67 hrs to Bus Driver I 25 E / 5.58 hrs</i>	\$3,347.16	\$2,800.00	09-02-15

Classified Staff – Continued

J. Change of Status/Location (continued):

8. Mester, Teri	Transportation	<i>Bus Driver I 25 E / 4.5 hrs to Bus Driver I 25 E / 4.25 hrs</i>	\$2,090.81	\$1,974.84	09-02-15
9. Prochazka, Alanda	<i>Pepper Drive to Carlton Hills</i>	Instructional Assistant, Special Ed II 21 C / 6.0 hrs	\$2,073.75	\$2,073.75	09-02-15
10. Ryan, Chriscilda	Transportation	<i>Bus Driver I 25 E / 7.33 hrs to Bus Driver I 25 E / 6.17 hrs</i>	\$3,678.35	\$3,096.27	09-02-15
11. Schmidtke, Cindy	Transportation	<i>Bus Driver I 25 E / 5.42 hrs to Bus Driver I 25 E / 4.83 hrs</i>	\$2,719.72	\$2,423.86	09-02-15
12. Siegfried, Terri	Transportation	<i>Bus Driver I 25 E / 7.92 hrs to Bus Driver I 25 E / 7.17 hrs</i>	\$3,974.21	\$3,598.06	09-02-15
13. Tansey, Linda	Transportation	<i>Bus Driver I 25 E / 5.08 hrs to Bus Driver I 25 E / 5.0 hrs</i>	\$2,549.11	\$2,508.97	09-02-15
14. Watts, Nancy	Transportation	<i>Bus Driver I 25 E / 4.67 hrs to Bus Driver I 25 E / 4.58 hrs</i>	\$2,343.57	\$2,127.98	09-02-15

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Fuller, Ashley	Carlton Hills	Out-of-School Time Site Lead	Personal	09-08-15
2. Garcia, Jamie	PRIDE Academy	Campus Aide	Other Employment	09-08-15
3. Kovatch-Haney, Ilona	Carlton Hills	Campus Aide	Other Employment	08-27-15
4. Williams, Leonard	Cajon Park	Instructional Assistant, Special Ed I	Retirement	10-01-15

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2. Approval to Increase Work Hours for Identified Classified
Non-Management Positions

Prepared by Tim Larson
September 15, 2015

BACKGROUND:

At this time, there are currently several school sites where two (2) Instructional Assistant, Special Education II positions are serving a 1:1 student or where support for the special education program is better served by combining the positions. In each situation one (1) position is filled by an employee and the other position is currently vacant. After reviewing the needs for these students and the special education program, it is administration's intent to increase work hours for the positions currently filled by employees and eliminating the vacant positions. This will allow for consistency in staffing and better communication between staff members.

If approved, the positions increasing in hours will be filled in accordance with Article 14 of the California School Employees Association (CSEA) collective bargaining agreement and vacant positions will be eliminated at the next regular Board meeting.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase work hours for the following positions effective September 16, 2015:

- Increase one (1) Instructional Assistant, Special Ed II position at Cajon Park School from 3.25 hours to 6.0 hours
- Increase one (1) Instructional Assistant, Special Ed II position at Carlton Hills School from 2.25 hours to 5.5 hours
- Increase one (1) Instructional Assistant, Special Ed II position at Carlton Hills School from 3.0 hours to 6.0 hours
- Increase one (1) Instructional Assistant, Special Ed II position at Sycamore Canyon School from 3.5 hours. to 6.25 hours

FISCAL IMPACT:

The annual cost to increase work hours for the Instructional Assistant, Special Education II positions will be \$115,340. The special education program will minimize the additional costs by saving \$43,896 annually after eliminating the vacant positions.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

Due to a recent IEP, administration has determined that 1:1 instructional assistance is required for a student at Carlton Oaks School through December 4, 2015.

In addition, on August 18, 2015, the Board of Education approved to extend short term contracts for clerk typist positions to be used as needed through June 30, 2016 in order to complete Phase III of the digital initiative. On April 21, 2015, the Board of Education approved short term mover positions for various needs. Included in the request was the need for additional support in the warehouse to move items from and to sites June 17 - September 18, 2015. Therefore, due to the expedited completion of Phase III of the digital initiative, administration is requesting that the short term mover positions be extended to through October 16, 2015 to support the distribution process.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is the short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following positions:

- One (1) short term Instructional Assistant, Special Ed II position for up to 3.0 hours per day from September 16 – December 4, 2015
- Extend up to six (6) short term mover positions for up to eight (8) hours per day, per person from September 19 – October 16, 2015

FISCAL IMPACT:

The approximate cost to employ a short term Instructional Assistant, Special Ed II position will be \$3,149. The cost to employ a short term mover position will be approximately \$149 per person, per day. All short term positions will be paid from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Consent Item D.3.4. Approval of Memorandum of Understanding with San Diego Youth Services (SDYS) for the HERE Now Program

Prepared by Tim Larson
September 15, 2015

BACKGROUND:

In November 2013, the Board approved a memorandum of understanding with San Diego Youth Services (SDYS) for the HERE Now Program which has been offered in Santee for the past two years to students with parent permission. Using positive parent consent, this program reached almost 58% of our middle school students this past year. Of the students who received the program, 18% had concerns for themselves or another student and requested follow up with team member from SDYS. Counselors on campus report that the program runs smoothly and has decreased the suicide ideation concerns this past year.

The HERE Now Program provides suicide prevention program to all 7th-12th grade students in East County using the evidence based program, *Signs of Suicide*. The program is called "Check Your Mood" in Santee and discusses signs of depression while encouraging students to tell a trusted adult if they are concerned for themselves or a friend.

With a team of three staff members, the HERE Now Program covers Santee and Lakeside. The staff consists of a coordinator, parent, student presenter and a licensed therapist. A parent and student information night is planned for September 30th and classroom presentations will begin thereafter for each school site. The presentation to students is classroom based and staff from the HERE Now Program is visible on campus for a week following the program to answer questions and provide support. The staff briefs all middle school teachers on the program and works with the counselor/social worker at each site to provide any follow-up care that is needed.

National data indicates that at least 25% of the students have thought about killing themselves by seventh grade. Santee District's California Health Kids Survey in 2011 revealed that almost 30% felt extremely sad and hopeless for a period of more than 2 weeks. In 2015 that number was 27% for 7th graders.

This memorandum will extend the term of this program from July 1, 2015 through June 30, 2016. Either party can give written notice 30 days in advance of the intent to withdraw from collaboration.

RECOMMENDATION:

It is recommended that the Board of Education approve to extend the HERE Now Program to all 7th and 8th grade students with passive parent consent to address depression and suicidal ideation for all students. Parents will be notified with flyers, and parent phone calls and have the opportunity to opt their student out of the program.

FISCAL IMPACT:

There is no fiscal impact for this item.

STUDENT ACHIEVEMENT:

Students learn best when their social and emotional needs are met and they have been given strategies to address the concerns of themselves and their peers. The HERE Now Program allows the District to provide support for students using an evidence based approach to support at risk students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.



**Memorandum of Understanding
Between
San Diego Youth Services
And
Santee School District**

This is a Memorandum of Understanding between San Diego Youth Services (SDYS) and **Santee School District**. While this is not a legally binding document, this Memorandum does indicate a voluntary agreement to implement the following service delivery plan for the HERE Now School Based Suicide Prevention and Early Intervention Program designed by the aforementioned party and other participating collaborators.

- I. **Purpose:** The purpose of the Memorandum of Understanding is to maintain the effective working relationship established between SDYS and Santee School District for the purpose of implementing coordinated services in the proposed program. The goal of this program is: "To help At Risk youth."
- II. **Term:** This Memorandum of Understanding shall begin on July1, 2015 and will extend through June 30, 2016. Either party can give written notice 30 days in advance of the intent to withdraw from collaboration.
- III. **Description of Participation:**
 - A. **Santee School District** agrees, per this memorandum, to provide the following:
 1. Designate an individual as a point of contact for the program.
 2. Provide venues for showing videos on suicide prevention, early warning signs and protective factors to students, school staff and care givers.
 3. Distribute school/ community wide information with a phone number to a Crisis line.
 4. Strategies to enlist teacher and parent participation seminars and classes on youth depression and suicide prevention.
 5. Assistance with distribution of flyers school/community wide with crisis phone numbers provided to students where they can talk to caring adults anonymously about friends/peers they are concerned may be suicidal, isolated or depressed.
 6. Communicate immediately if problems/concerns arise with students or program implementation.
 - B. **San Diego Youth Services** agrees, per this memorandum provide the following:

1. Provide oversight, facilitation and coordination of the program design, implementation, service delivery, information management, and reporting to ensure that a high caliber of services is maintained.
 2. SDYS will provide education to school staff, parents/guardians, and students about suicide prevention
 - Parent meetings
 - Classroom activities/Assemblies
 - Staff meetings
 3. Designate an individual as a point of contact for the program.
 4. Provide cross training relating to the implementation of the model
 5. Provide tracking forms for reporting purposes
 6. Be available to provide support and assistance
 7. Assessment for safety issues.
 8. Provide follow-up information to the family and community stakeholders
 9. Provide resources to families throughout and on completion of services
 10. Continue efforts to identify additional youth needs and provide additional information to enhance the program's service effectiveness and promote better outcomes for youth.
 11. Provide an updated status report upon request.
- IV. **Confidentiality:** The collaborative partner acknowledges that their staff may acquire information from a variety of sources concerning or belonging to SDYS during the term of this Memorandum that is confidential. Such confidential information includes but is not limited to all proprietary information on SDYS, including all information regarding its trade secrets, copyrighted materials, business plans and affairs, research, services, marketing strategies, financial condition, personnel, clients and donors, which has not been disclosed to the public by a duly authorized representative of SDYS. The collaborative partner agrees to maintain the confidentiality of this information. The collaborative partner also agrees that s/he will not directly or indirectly use or disclose any such information during or after the term of this Memorandum by SDYS to any persons or entities, unless such persons or entities are expressly authorized by duly authorized representatives of SDYS to receive such information.
- V. **Value of Services:** No Money is transferred.
- VI. **Termination:** This Memorandum of Understanding may be terminated for any reason by giving 30 days written notice.

 Tim Larson
 Assistant Superintendent of Human Resource and Pupil Services
 Santee School District

 Date

 Walter Philips
 Executive Director
 San Diego Youth Services

 Date

Consent Item D.4.1.

Approval of Amended Nonpublic Agency Master Contract with Advantage On Call, LLC for Speech Therapy

Prepared by Dr. Stephanie Pierce
September 15, 2015

BACKGROUND:

As part of a student’s Individual Education Program (IEP), speech therapy is necessary for some students with disabilities to demonstrate educational progress. Currently, there are Santee School District postings for Language, Speech and Hearing Specialists; however, in the interim we must provide speech therapy. Until permanent employees are hired, Advantage On Call, LLC is able to provide the services needed. We contracted with this agency for speech therapy services in the 2014-15 school year.

On July 7, 2015, the Board of Education approved the Nonpublic Agency Master Contract with Advantage On Call, LLC for Speech Therapy for 2.50 FTE speech therapists. Since that time, the number of students who require speech therapy has increased, and it is necessary to increase the contract to 2.60 FTE speech therapists. This is an increase of .10 FTE.

RECOMMENDATION:

Administration recommends the Board of Education approve the amended Nonpublic Agency Master Contract with Advantage On Call, LLC for an additional .10 FTE speech therapists for the term of September 16, 2015 through June 30, 2016. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

FTE	Hourly Rate	Hours Per Day	Days Per Year	Total
Additional .10 FTE	\$70	7.0	18	\$8,820

STUDENT ACHIEVEMENT:

Speech therapy is necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Tim Larson
September 15, 2015

Granting Tenure to Eligible Certificated
Employees

BACKGROUND:

Board approval is requested to grant tenure to the following eligible certificated employees. Each of these individuals has worked two (2) years as required by Education Code and have demonstrated quality instructional service as assessed by each principal responsible. Therefore, they are now eligible for tenure after their first day of work in the 2015-2016 school year.

<u>Name</u>	<u>Site</u>
Bailey, Anissa	Chet F. Harritt
Steel, Renee	Special Education
Whittaker, Stephen	Carlton Hills

RECOMMENDATION:

It is recommended that the Board of Education grant tenure to the above listed eligible certificated employees, effective after the end of their first day of work in the 2015-2016 school year. Granting tenure will allow the District to maintain qualified employees and enhance student learning.

FISCAL IMPACT:

There is not an additional fiscal impact to the General Fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Students learn best when taught by qualified, competent teachers. In order for teachers to receive tenure in the Santee School District, they must work a minimum of two (2) years, meet District employment standards, and receive positive evaluations from administrators.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2. Acceptance of 2014-2015 School Program Services Year End Report

Prepared by Tim Larson
September 15, 2015

BACKGROUND:

Annually, the Pupil Services Department provides a year-end report on various aspects of our student population. Presented this evening for Board acceptance is the year-end report for the 2014-2015 school year. Copies of the report will be made available for public review at the Board meeting.

RECOMMENDATIONS:

It is recommended that the Board of Education review and accept the School Program Services 2014-2015 Year End Report.

FISCAL IMPACT:

Fiscal impact varies with the programs implemented. The year-end report is a valuable tool for potential grant applications.

STUDENT ACHIEVEMENT IMPACT:

Many aspects of this report are summarized to provide data about or to evaluate the effectiveness of various programs within the District.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

BACKGROUND:

At a Board workshop conducted on August 31, 2015, the Board was presented with various options to reduce the overall costs of debt service for various outstanding long-term debt instruments. In order to continue the process of researching these options, Administration will present decision points and seeks Board direction on parameters and tolerances related to these options.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no fiscal impact at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E 3.1. Adoption of Resolution No. 1516-08 Declaring October 12-16, 2015 as Week of School Administrator

Prepared by Dr. Cathy Pierce
September 15, 2015

BACKGROUND:

Research has repeatedly shown that quality school leadership is essential to student success. There is no better time to honor the school site leaders who make our schools great than during Week of the School Administrator, October 12-16, 2015.

Section 44015.1 states: "In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as 'Week of the School Administrator.' Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement."

Santee School District would like to honor and recognize our outstanding school site leadership, consisting of 9 principals and 8 vice principals. Our school site leaders work very hard to provide exceptional educational leadership at their schools.

Executive Cabinet would like to join with the Board of Education to honor the school site leaders during the dedicated week and show appreciation for the passion and value they bring to public education. Staff and parents will be encouraged to do the same.

RECOMMENDATION:

Administration recommends the Board of Education adopt Resolution No. 1516-08 declaring October 12-16, 2015 as School Administrator Week.

FISCAL IMPACT:

The fiscal impact to recognize our 17 school administrators will be approximately \$150 and will be paid from the Superintendent's budget.

STUDENT ACHIEVMENT:

Quality school site leadership is essential to effectively increase student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

**RESOLUTION 1516-08 OF THE BOARD OF EDUCATION
SANTEE SCHOOL DISTRICT**

WEEK OF SCHOOL ADMINSTRATOR - October 12 – 16, 2015

WHEREAS, Leadership matters for California’s public education system and the more than 6 million students it serves;

WHEREAS, the title “School Administrator” is a term used to define specific school site leadership, which includes principals and vice principals; and

WHEREAS, School Administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers; and

WHEREAS, the average administrator has served in public education for more than a decade; and

WHEREAS, such experience is beneficial in their work to effectively and efficiently lead schools and improve student achievement; and

WHEREAS, public schools operate with lean management systems, employing fewer managers and supervisors than most public and private sector industries; and

WHEREAS, research shows great schools are led by great principals and vice principals; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership; and

WHEREAS, the State of California has declared the second full week of October as the “Week of the School Administrator” in Education Code 44015.1; now therefore

BE IT RESOLVED, by the Santee School District Governing Board that all school site administrators be commended for the contributions they make to successful student achievement and that October 12-16, 2015 be declared as the Week of the School Administrator in Santee School District.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 15th day of September, 2015, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated: _____

Clerk, Board of Education

Item F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item F.

Item G. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
Property Addresses:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item H. RECONVENE TO PUBLIC SESSION

Item I. ADJOURNMENT